



Emergency Contact Information

Employee's Name: _____ Date: _____

Company Name: _____

Primary Emergency Contact

Secondary Emergency Contact

Name

Name

Address

Address

City, State and Zip Code

City, State and Zip Code

Phone

Email

Phone

Email

Workplace Know Your Rights Act Emergency Contact Preferences

Under California law, employers must allow employees to designate an emergency contact who will be notified if they are arrested or detained at the worksite or if they are arrested or detained during working hours or while performing their job duties offsite, provided the employer has actual knowledge of the arrest or detention (Labor Code section 1555).

Please select from the options below stating your emergency contact preferences in the event you are arrested or detained while working, as described above. You can provide updated contact information at any time.

In the event that I am arrested or detained on the worksite, or during work hours or the performance of my job duties while off the worksite:

Notify my designated emergency contact(s) above.

Notify the following individual instead of my emergency contact(s) above:

Name

Address

City, State and Zip Code

Phone

Email

Do not notify any of my emergency contacts in the event I am arrested or detained.

Employee Signature

Date: